

NAME, STATE BAR NO., ADDRESS & TELEPHONE NO. OF ATTORNEY OR UNREPRESENTED PARTY Attorney for:	FOR COURT USE ONLY
TRINITY COUNTY SUPERIOR COURT 11 COURT STREET PO BOX 1258 WEAVERVILLE, CA 96093	CASE NO.
PETITIONER: RESPONDENT:	NATURE OF CASE ☐ Dissolution ☐ Uniform Parentage Act ☐ UIFSA ☐ Legal Separation ☐ Domestic Violence ☐ DCSS ☐ Nullity ☐ UCCJEA ☐ Guardianship (Custody)
AT ISSUE MEMORANDUM	
☐ Counter At Issue ☐ Amended	

1. What date was the action filed? _____
2. What date was the first response: served _____
3. Has the Respondent appeared in this case? _____
4. Is the matter at issue? _____ Will bifurcation be requested? _____
5. Date of last settlement attempt: _____
6. Is a settlement conference requested? _____
7. Is a court reporter requested for the Trial? _____
 - a. Litigants are responsible for the court reporter fees
8. Dates NOT available for Trial Setting Case Management Conference: _____
9. Estimated time for trial: _____

Indicate below, names of party being represented, names and state bar numbers of trial counsel. If self-representing, please indicate address and telephone number:

Petitioner _____ Attorney _____ Attorney's State Bar No. _____ Address _____ Telephone No. _____	Respondent _____ Attorney _____ Attorney's State Bar No. _____ Address _____ Telephone No. _____
Claimant _____ Attorney _____ Attorney's State Bar No. _____ Address _____ Telephone No. _____	Other _____ Attorney _____ Attorney's State Bar No. _____ Address _____ Telephone No. _____

I hereby represent to the court that all essential parties have been served with process or have appeared herein and that this case is at issue as to all such parties; that no amended or supplemental complaint or cross-complaint or other affirmative pleading remains unanswered; that to my knowledge no other parties will be served with a summons prior to the time of trial, and I know of no further pleading to be filed.

Date: _____ Signature _____

ANY PARTY NOT IN AGREEMENT WITH THE INFORMATION OR ESTIMATES GIVEN IN AT ISSUE MEMORANDUM SHALL WITHIN TEN DAYS AFTER SERVICE THEREOF SERVE AND FILE A MEMORANDUM IN HIS/HER BEHALF.

I served the At-Issue Memorandum by depositing a copy thereof (enclosed in sealed envelope(s), postage prepaid) in the United States Mail, addressed to each party or to his attorney as shown in such memoranda, on _____ at _____, California.

At the time of service, I was at least 18 years of age, (employed/residing) _____ in the county where the mailing occurred, and not a party to the action. My (residence/business) address is:

Date _____

(Signature of declarant)

(Type or print name)

READ THE FOLLOWING INSTRUCTIONS BEFORE FILLING OUT THE FORM

1. Type or write legibly in ink. Provide all information requested.
2. Please provide dates NOT available for Trial Setting Case Management Conference in the appropriate box commencing one month from filing of "At-Issue."
If no Counter At Issue submitted within 10 days after receipt of the At Issue, the court will set Trial Setting Case Management Conference date pursuant to dates provided in the At Issue.
3. Date and sign the request at the bottom.
4. Mail a copy to all parties. If no proof of service is attached to the At Issue, the document will be returned.
5. Submit this form and the proof of service with a self-addressed, stamped envelope by delivering it in person or by mail to:

Trinity County Court Services
11 Court Street, PO Box 1258
Weaverville, CA 96093

6. The court will notify the parties of the date set for the Trial Setting Case Management Conference. Parties need to appear PERSONALLY, unless they are represented by counsel.
7. This form must be filed with the Court in order for a trial to be set.