

Superior Court of California
County of Trinity
LAW STUDENT
2015 SUMMER INTERNSHIP PROGRAM

This program is designed to provide a current law student with firsthand experience and skill training in the judicial branch of government. The program is offered during the 2015 summer session only. An internship with the court is defined as an unpaid volunteer position in a structured program that provides professional work experience outside the classroom environment.

Title:	Judicial Intern/ Volunteer
Open Date:	Open until filled
Hours per week:	Minimum 20 hours per week/maximum 40 hours per week
Court Location:	11 Court Street Weaverville, CA 96093

Judicial Interns may work with or provide research support to the court's presiding judge or his/her designee. To qualify candidates must be enrolled in an undergraduate or post graduate degree program that is related to the internship. Interns must have substantial English/oral comprehension, as well as writing and reading skills and a broad educational background for the position. Upon inquiry the court will cooperate so that credit toward a degree may be obtained.

Some typical duties may include:

1. Work under supervision of a judge on the cases, issues and/or programs of that judge, including performing research and drafted bench memoranda or proposed draft rulings;
2. Gain an understanding of the Superior Court's organizational structure and roles of various court staff;
3. Review and gain an understanding of the state and local rules of court and a typical judicial calendar.
4. Learn to prepare for and then observe court hearings.
5. Under the direction of the Family Law Facilitator/Self-Help Attorney, observe and/or assist staff in the court's Self- Help and Family Law Center.*

*The Center's primary purpose is to assist underrepresented litigants with understanding court terminology, processes, and preparing their paperwork for court. The intern will become familiar with judicial forms/packets for family and limited civil law cases. Interns will also learn client interview skills and how to read and understand court files.

Interns must possess personal qualifications such as integrity, initiative, dependability, courtesy, good judgment, and the ability to work effectively with others in order to be recognized as outstanding public servants. The intern will receive guidance from the judges, commissioner, family law facilitator, and self-help attorney. Preference may be given to current or former residents of Trinity County.

How to apply: Complete the Intern Application Form at:

<http://trinity.courts.ca.gov> or

Call Human Resources at (530) 623-8305.

